

Summit School Board Proceedings
June 10, 2019
Board Conference Room

Members present: Kevin Christofferson, Lisa Amdahl, Corrie Quale, and Ferdy Zirbel. Absent Joe Johnston.
Also present: Mike Schmidt, Becky Hubsch, Andi Ward, and Carrie Rauen.

At 6pm Chairman Zirbel called the meeting to order. No Conflict of Interest was recognized..

19144 Motion by Christofferson Second by Quale to approve the amended agenda with the addition to include motion items: approve transfer to Food Service from General Fund for second student meals during school year 18-19. All voted aye. Motion carried.

Public Communications:

19145 Motion by Quale Second by Amdahl to approve the May, 2019 regular meeting minutes. All voted aye. Motion carried.

19146 Motion by Amdahl Second by Christofferson to approve the financial statements. All voted aye. Motion carried.

19147 Motion by Christofferson Second by Amdahl to approve the monthly claims for the month of June 2019. All voted aye. Motion carried.

GENERAL FUND

A.P. & Sons snow removal 2019 1,800.00;BLOOM, NATHAN travel 63.00;CAL'S REPAIR transportation repairs 6,296.36; CENTURY BUSINESS copies 269.45;CHRISTOFFERSON, STEVE lawn services 400.00;CHURCHILL, MANOLIS, FREEMAN legal correspondence 441.87;COFFEE CUP fuel 2,306.56;CREATIVE REWARDS awards for school 585.25; CWD title parent involvement 258.18;DEAN FOODS milk 34.00;ECONO LODGE state golf 280.00;FAMILY RESOURCE NETWORK ost professional development 204.50;GRAF, BRITTANY tuition reimbursement 150.00;GRANT COUNTY REVIEW board publications 175.48;GREAT PLAINS LUTHERAN region golf meet 28.64;HAMLIN SCHOOL golf meet 50.00;HILLYARD custodian supplies 3,049.61;HYVEE play flowers 29.75;IMPREST golf, track, transportation 1,452.82;J.W. PEPPER & SON music supplies44.99;MENARD'S custodian supplies 274.10;NESC services 28.21;NETWORK SERVICES COMPANY custodian supplies 211.27;NORTHSIDE IMPLEMENT bus repairs 1,263.26;OTTER TAIL electricity 2,483.57;PETTY CASH reimburse postage 71.70;PURDY, NANCY travel 63.00;RAMKOTA HOTEL conference travel 114.00;RC TECHNOLOGIES phone services 290.62; REPORTER & FARMER awards 482.90;SCHMIDT, MIKE Education benefit, travel 493.00;SCHOOL SPECIALTY elementary awards 27.30;SIOUX VALLEY COOPERATIVE propane1,513.81;TIE conference 80.00;TIME MANAGEMENT SYSTEMS services93.00;TOWN OF SUMMIT water, garbage, sewer 386.31;VALLEY OFFICE PRODUCTS ink 365.00;VISA ost, custodian, business supplies, travel 1,152.81;WARD, ANDI reimburse mileage 26.04;WAUBAY SCHOOL DISTRICT coop track expenses 3,052.36;WILMOT PLUMBING water repair 346.34;ZIRBEL, DAVID washing buses 18.00; PAYROLL Salaries 88,956.05 Benefits 21,170.60 TOTAL FUND 140,833.71

CAPITAL OUTLAY

CENTURY BUSINESS leases 286.28;

GLASS PRODUCTS door strike 444.50;GOVERLAN COMPLEX IT SYSTEMS tech support 220.00;
LARRY'S LUMBER carpet 16,050.06;RIVERSIDE TECHNOLOGIES computers 16,518.00;SHI INTERNATIONAL CORP software 1,385.97;VALLEY OFFICE PRODUCTS chair 309.00;TOTAL FUND 35,213.81

SPECIAL EDUCATION FUND

COFFEE CUP fuel 87.48; IMPREST conference 51.00;MILBANK SCHOOL DIST. student tuition 18-19 12,047.00;NESC services 2,700.20;PETTY CASH reimburse postage 11.17;TIE conference 80.00; PAYROLL Salaries 10,893.40 Benefits 2016.57FUND TOTAL 27,886.82

FOOD SERVICE

BIG STONE CITY SCHOOL procurement advertisement 2019 61.10; CWD food 3,285.69;DEAN FOODS milk 703.31;EARTHGRAINS BAKING food 166.80;HYVEE water 15.04;NETWORK SERVICES COMPANY kitchen supplies 49.82;PARENT refund meal money 30.65;THOMPSON MECHANICAL cooler door repair 244.80;US FOODS food 668.86;VISA conference 115.00;WALMART STORES kitchen supplies 8.94; PAYROLL Salaries 5,304.07 Benefits 721.16TOTAL FUND 11,375.24

DRIVER'S EDUCATION

PAYROLL Salaries 1160 Benefits 88.74TOTAL FUND 1,248.74
TOTAL 216,558.32

Superintendent's Report: Discussed bus routes and potential contracting routes; Webster School District denied request for the School District to utilize their pickup point; lighting project will be underway in June, discussed spray foam and lighting in the lunchroom; preschool numbers were discussed; and Mr. Schmidt recognized Jimmy and Val Amdahl and the Summit Booster Club for their donations towards the Pixellot Camera.

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Business Officer's Report: Discussed FY 2020 Preliminary budget, and notified the Board Quam, Berglin, & Post will be conducting annual audit in September.

Dean of Student's Report: Mrs. Ward presented results from NWEA testing and showcased comparison reports from previous school years.

19148 Motion by Christofferson Second by Quale to approve administrative contracts for FY 2020 to Mike Schmidt, superintendent, Becky Hubsch, business manager, and Andi Ward, dean of students, and extra duty contracts to Carrie Pike and Nancy Pearson daycare food prep, Nathan Bloom head golf and athletic director, Becky Hubsch OST finance director, Nichole Hoffman website designer, summer/after hours technical coordinator, Susan Zirbel head cross country coach, Mark Amdahl head boys basketball coach, Evan Pottebaum Summer SpEd services, Jill Spindler band/choir extra duty, Tony Howard head girls basketball coach, and Zach Noffsinger head varsity football coach. All voted aye. Motion carried.

19149 Motion by Christofferson Second by Amdahl to approve open enrollment applications. All voted aye. Motion carried.

19150 Motion by Christofferson Second by Quale to approve SD Department of Health contract for SY 19-20. All voted aye. Motion carried.

19151 Motion by Quale Second by Amdahl to approve request by SAEG to utilize a school bus for swimming lessons. All voted aye. Motion carried.

19152 Motion by Amdahl Second by Christofferson to approve the school wellness policy. All voted aye. Motion carried.

19153 Motion by Christofferson second by Amdahl to approve OST personnel policy book and staff handbook. All voted aye. Motion carried.

19154 Motion by Amdahl second by Quale to approve an agreement with SDSU to establish teacher education hub. All voted aye. Motion carried.

19155 Motion by Christofferson Second by Quale to approve School Board Policy BDDC, BDDE, BBE, and BBF. All voted aye. Motion carried.

19156 Motion by Christofferson Second by Quale to approve General Fund transfer to Food Service for the amount of \$3,741.35 for student second meals for school year 2018-19. All voted aye. Motion carried.

19157 Motion by Amdahl Second by Christofferson to adjourn the June meeting at 7:36pm. All voted aye. Motion carried.

There will be a special board meeting on June 27th at 7:00am. The next regular scheduled board meeting will be the annual budgetary meeting on Wednesday July 10, at 6:00pm.

Chairman

Business Manager